



บริษัท เอไอ เอนเนอร์จี้ จำกัด (มหาชน)

AI Energy Public Company Limited

ทะเบียนเลขที่ 0107556000311

Ref. AIE 020/2022

February 28, 2022

Subject Disclose the Notice of the 2022 Annual General Meeting of Shareholders on the Company's Website.

To President  
The Stock Exchange of Thailand

Attachments 1. Procedures required prior to attending the meeting, granting proxy, registration, and names and details of independent directors that shareholders can grant proxy  
2. Registration Form for attending the E-AGM

As AI Energy Public Company Limited (“the Company”) has notified that the 2022 Annual General Meeting of Shareholders will be held on Tuesday, April 5<sup>th</sup>, 2022 at 10.00 hours. Only through Electronic Media (E-AGM), in accordance with criteria specified in related laws and regulations at Asian Insulators Public Company Limited 5<sup>th</sup> floor No. 254 Seri Thai Road, Kannayao, Bangkok. The Company would like to inform that the Notice of the 2022 Annual General Meeting of Shareholders together with related documents (Thai and English versions) were already disclosed on the Company's website at <http://www.aienergy.co.th> from February 28, 2022 onwards.

For the shareholders or proxies wishing to attend the meeting via electronic media (E-AGM) request that the shareholders or proxies submit the request form to attending the meeting (E-AGM) by using from in the attachment no. 2 or download from [www.aienergy.co.th](http://www.aienergy.co.th) and sending along with identification documents as detailed in attachment no. 1 to the Company within **April 1<sup>st</sup>, 2022** via e-mail: [ir@aienergy.co.th](mailto:ir@aienergy.co.th), or by post using the business envelopes that the Company has sent together with the invitation, or letter to “Corporate Secretary” AI Energy Plc. Address: 55/2 Moo 8 Sethakit 1 Rd., Klongmadua, Krathum Baen, Samut Sakhon 74110. After the Company has received and examined the list of shareholders according to the latest record date, the Company will issue the Username and Password as well as a manual to use the electronic media (E-AGM) to the registered e-mail address that was given by shareholders or proxies. The mentioned username and password use for attending electronic media (E-AGM) through the system operated by Quidlab Company Limited, which is a service provider that complies with the ETDA.



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If any shareholder is inconvenient to attend the E-AGM, the Company asks for cooperation to appoint a proxy to the Company's Independent Directors attending instead by following the steps in the attachment no. 1.

Please be informed accordingly.

Your Sincerely,

AI Energy Public Company Limited

Miss Pimwan Thareratanavibool

Managing Director

Corporate Secretary Office: Tel. 0-3487-7486-8 Ext. 500

Email: [ir@aienergy.co.th](mailto:ir@aienergy.co.th)



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**Attachment No. 1**

**Voting Rules Procedures and Condition in Attending the E-AGM, Proxy, and Voting**

**1. Self-Attending E-AGM:**

1.1 Please fill out the request form to attend E-AGM by using form in the attachment 2, where shareholders or proxies clearly provide their e-mail and mobile phone number and send along with a copy of identification certificate to confirm the right to attend the E-AGM as follows:

**1.1.1 Individual**

- Thai nationality
  - Copy of identification card or official identification card with certified true copy.
  - In case of proxy; shareholders' copy of identification card and proxies' copy of identification card or passport (foreigner) with certified true copy, together with filled-proxy form.
  - In case of changed name and surname, send copy of evidence supports with certified true copy.
- Foreigner
  - Copy of passport with certified true copy.
  - In case of proxy; shareholders' copy of passport and proxies' copy of identification card or passport (foreigner) with certified true copy, together with filled-proxy form.

**1.1.2 Company**

- Company with Thai nationality
  - Company's registration no more than 30 days old certified by Ministry of Commerce or copy of company's registration no more than 30 days old certified true copy by authorized directors with company seal and the certified copy of authorized directors' identification card or official identification card.
  - In case of proxy; proxies' copy of identification card or passport (foreigner) with certified true copy, together with filled-proxy form.
- Foreigner
  - Copy of company's registration with certified true copy. If the documents were prepared outside Thailand an authorized person must sign the proxy form with company seal with



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the presence of notary (Notary Public) or similar agency, which has the authority under the laws of each country. Then, after the signing of the above, the proxy shall issue to officials of the Embassy of Thailand or Thai consulate or officers who are assigned to perform their behalf or a person who can provide complete certification according to the laws of that country to certify the document (Notary Public).

- In case of proxy; proxies' copy of identification card or passport (foreigner) with certified true copy, together with filled-proxy form.

Shareholders or proxies shall send the request form (filled) to attend E-AGM and proof of identity mentioned above to the Company by April 1<sup>st</sup>, 2022 through the following channels.

- E-mail: [ir@aienergy.co.th](mailto:ir@aienergy.co.th)
- Post: (use the business envelopes that the Company has sent with the invitation)

To: Corporate Secretary

Address: 55/2 Moo 8 Sethakit 1 Rd., Klongmadua, Krathum Baen, Samut Sakhon 74110

- 1.2 After the Company received the documents according to item 1.1 from shareholders or proxies, the Company will check the documents to confirm the right to attend the meeting, after having passed the verification, the Company will send the Username and Password along with a Web Link for logging in to the E-AGM system. Refrain from giving your username and password to others if your username and password are lost or not received by April 4, 2022, please contact the Company immediately (e-mail: [ir@aienergy.co.th](mailto:ir@aienergy.co.th) / Tel. 034-877-485-8).
- 1.3 Please study the E-AGM Conference System User Manual that sent along with Username and Password details to the e-mail that the Company was informed by you. The E-AGM will open for you to register 1 hour prior to the starting time of the meeting. However, the streaming will begin at the meeting time only
- 1.4 In E-AGM, the attendees voting in each agenda; agree, disagree, or abstain. If there is no vote, the system will automatically count as agree.
- 1.5 In case you encounter any technical problems in using the E-AGM system before or during the meeting, please contact Quidlab Company Limited, the Company's E-AGM system provider. The official contact of Quidlab Company Limited will be sent along in the email that sent your Username and Password to you.



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## 2. Proxy Attending E-AGM:

For shareholders who are unable to self-attend E-AGM, they may appoint any person as their proxies, or appoint one of the independent directors of the Company attend E-AGM and vote instead. The shareholders may specific their intention to vote separately on each agenda item of the meeting whether to agree, disagree or abstain in the proxy form. The proxy form A or Form B as shown in attachments 9 and 10 of AGM's invitation letter must be filled as required and signed, if there are any corrections the proxy must signed at every point. Stamp duty 20 Baht and deliver the proxy form and supporting documents to the Company within April 1<sup>st</sup>, 2022 through the following channels:

- E-mail: [ir@aienergy.co.th](mailto:ir@aienergy.co.th)
- Post: (use the business envelopes that the Company has sent with the invitation)

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The shareholders who appoint the Company's independent director as their proxies to vote, they can appoint a proxy to independent directors who do not have any special interests in every meeting agenda according to the following list;



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1. Damrong Jongwong, age 76 years old. Address: 17/149 PEA Nivej 2 village, Pracha Chuen rd., Thung Song Hong, Lak Si, Bangkok 10210



**Position:** Chairman of Audit Committee / Independent Director

**Education:** Master of Public Administration, NIDA

**Trainings / Certifications:**

- Director Certification Program (DCP), Thai Institute of Director Association (IOD) No. 168/2013
- Director Accreditation Program (DAP), Thai Institute of Director Association (IOD)

**Professional experiences:**

2008 – 2013 Advisor Asian Insulators Public Company Limited  
1982 – 2008 PEA Assistant Governor PEA

**Other directorship positions / other positions at present:**

- **Subsidiaries/Related Company**

- None -

- **Other listed companies 1 company**

- None -

- **Non-listed companies 3 companies**

- None -

**Relation among family with other directors:**

- None -

**Date of first appointment:**

31 May 2013

**Shareholding in the Company as of**

26 January 2022: None

**Conflict of Interest:** None



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## **Voting**

1. Voting is done openly by counting one share: one vote and resolutions of the shareholders' meeting including votes of the following.
  - Normal case, majority votes from shareholders who attended the meeting and has the right to vote. If the votes are even, Chairman's vote is a judgement.
  - Other cases, there are laws and regulations governing the Company to follow in each unusual case. The Chairman of the meeting is to inform the shareholders at the meeting acknowledged before voting on each agenda.
2. Proxies must vote according to proxy specified only in proxy form.
3. Shareholders who have conflict of interest in any agenda, remain abstain. Also, Chairman can ask that Shareholder's temporary leave the meeting.
4. Secret ballot, upon the request of at least 5 shareholders and the meeting approved the secret ballot. Chairman of the meeting will determine the secret ballot's voting rules and inform the meeting before start.



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**Attachment No. 2**

**Registration Form for attending AI Energy Plc' s E-AGM 2022**

Written at.....

Date..... Month..... Year.....

I, ..... Nationality.....Address.....

Road.....Sub-district.....District.....

Province.....Postcode.....E-mail.....Tel.....

**(Please enter a contactable phone number. So that the Company contact you in case you have given an incorrect email address)**

AI Energy Public Company Limited's shareholder, holding .....shares

I hereby confirm to attend and vote in the Annual General Meeting of Shareholders 2022 on April 5<sup>th</sup>, 2022 at 10:00 hours via electronic media (E-AGM).

Please send weblink for attending the meeting via electronic media (E-AGM), Username and Password to my e-mail as follows: Email: .....

Sign.....Shareholder

(.....)

Sign.....Witness

(.....)

**Remark:** Please send the completed the request form for attending E-AGM along with attaching proof of identity document specified in attachment 1 in order to verify the right to attend E-AGM within April 1<sup>st</sup>, 2022 through the following channels.

- E-mail: [ir@aienergy.co.th](mailto:ir@aienergy.co.th)
- Post: (use the business envelops that the Company has sent with the invitation)

If shareholders or proxies did not receive Username and Password within April 4, 2022, please immediately contact the Company via e-mail: [ir@aienergy.co.th](mailto:ir@aienergy.co.th) or Tel. 034-877-485-8